

TAMIL NADU STATE JUDICIAL ACADEMY, CHENNAI

One day Training Programme for the Staff Members in the cadre of

P.A. to the Hon'ble Judges of the High Court, Madras

On 11th August 2012 (Saturday)

09.30 a.m.	Registration
10.00 – 10.15 a.m.	Inaugural Session by ADDITIONAL DIRECTOR, Tamil Nadu State Judicial Academy, Chennai.
Session 1 10.15 – 11.45 a.m.	Effective functioning of P.A. to the Hon'ble Judges by Mr. V. Pichai, Retd. Sub Assistant Registrar, High Court, Madras.
11.45 -12.00 Noon.	<i>Tea Break</i>
Session 2 12.00 – 01.30 p.m.	Session Continues
01.30 – 02.15 p.m.	<i>Lunch Break</i>
Session 3 02.15 – 03.30 p.m.	Transcription, Grammar etc. by Mr. V. Sekar, Retd. Deputy Registrar, High Court, Madras.
03.30 – 03.45 p.m.	<i>Tea Break</i>
Session 4 03.45 – 05.00 p.m.	Session Continues
05.00 p.m.	Vote of Thanks by DIRECTOR, Tamil Nadu State Judicial Academy, Chennai.